



CITY OF DELRAY BEACH
invites proposals for the position of:
City Attorney

SALARY

Salary: Depends on Qualifications

OPENING DATE: 07/13/2016

CLOSING DATE: 09/09/2016, by 2:00 p.m., ET

The City of Delray Beach, Florida is soliciting proposals from individuals and firms for the position of City Attorney. Proposal due date is **September 9, 2016 by 2:00 p.m., ET.** Interested parties may obtain a copy of the RFP No. 2016-128 as follows:

- City of Delray Beach [website](#)
- Request via email purchasing@mydelraybeach.com
- Hard copies are available at City Hall located at 100 NW 1st Ave., Delray Beach, FL

JOB DESCRIPTION:

This is a highly responsible, professional full-time legal position of an administrative and consultative nature in organizing, directing and formulating the legal activities and services to the City. The City Attorney will represent the City in litigation and claims; will provide legal opinions and advise on a wide range of matters such as Civil Rights, general tort law, Constitutional law, land use and zoning, procurement and bidding, Public Records Law, collective bargaining, employment, ethics, contracts, agreements, rules, ordinances, Sunshine Law, review/drafting of contracts, leases, bid documents, resolutions and ordinances, natural disaster legislation, HIPAA, FMLA, and FLSA laws.

ESSENTIAL JOB DUTIES:

Essential Job Duties are contained in the Request for Proposals document

MINIMUM QUALIFICATIONS:

The Minimum Qualifications are contained in the Request for Proposals document.

EEO Statement

The City of Delray Beach does not discriminate on the basis of race, color, national origin, sex, religion, age or disability, marital status, family status or sexual orientation in employment or the provision of services.

Non-Smoking

The City will not consider applicants who have used tobacco products for a period of at least three months prior to application for employment. The definition of "tobacco products" shall include, but is not limited to, cigarettes, cigars, chewing tobacco, pipes and snuff.
