



**POSITION ANNOUNCEMENT:
CHIEF EXECUTIVE
AMERICAN IMMIGRATION COUNCIL**

The American Immigration Council is seeking a dynamic and innovative leader to build on its exceptional record of increasing public understanding of immigration law and policy with an emphasis on advancing fundamental fairness and due process in our immigration system, as well as emphasizing the value of immigration to American society.

The American Immigration Council (“Council”), established in 1987 by members of the American Immigration Lawyers Association, works to strengthen America by honoring our immigrant history and shaping how America thinks about and acts towards immigrants and immigration. We promote the prosperity and cultural richness of our diverse nation by standing up for sensible and humane immigration policies that reflect fundamental American values; we insist that our immigration laws be enacted and implemented in a way that honors fundamental rights; we work to achieve justice and fairness for immigrants under the law; and we strive to educate policy makers and the general public about the enduring contributions of America’s immigrants. We employ a diverse set of strategies, including policy advocacy, litigation, research, communications, cultural exchange and education to accomplish these goals. The American Immigration Council is governed by a 32-member board. The organization’s budget is more than \$4 million dollars. We employ 25 highly dedicated and motivated staff members.

For more information please visit us at www.americanimmigrationcouncil.org and visit our daily blog at www.immigrationimpact.org.

The Executive Director is responsible for all of the Council’s outcomes and operations and works with the Board and staff to develop priorities and goals as well as search out and take advantage of growth opportunities. The Executive Director is responsible for:

- Serving as the public face of the Council and representing the organization before many external constituencies, including the American Immigration Lawyers Association;
- Hiring and developing exceptional staff members, and ensuring that they are motivated, productive and accountable;
- Managing day-to-day work and decisions affecting the Council as a whole and delegating authority as appropriate to manage Council programs;
- Building an effective working relationship with the Board;
- Developing, exploring and implementing new concepts and ideas to accomplish our mission and goals; and
- Serving as an example and leader in fostering a culture of philanthropy among the staff and Board.

For a full description of the position and its responsibilities, please visit the Council’s website at: www.americanimmigrationcouncil.org.

Ideal candidates for this position will share our commitment to honor, protect and promote laws, policies and attitudes that preserve our proud history as a nation of immigrants, and will bring a variety of experiences and attributes to the Council including:

- Program management experience aligned around a common purpose and delineated goals; Proven successful track record of resource development, with emphasis on identifying and implementing entrepreneurial opportunities, engaging and soliciting major donors, and creating and managing connections with funding sources.
- Thorough understanding of public policy-making and the ability to develop strong working relationships with public officials at all levels of government.
- Experience in or closely related to at least one of our core programs (legal, policy, education or exchange);
- Effective spokesperson with excellent oral and written communication skills including high degree of comfort with public-speaking and media skills;
- JD preferred; other advanced degrees will be considered in lieu of JD.
- 5+ years of progressively challenging experiences with the proven ability to effectively manage systems, processes, and people.

To apply, send an e-mail with a cover letter detailing your qualifications and a detailed explanation of your interest in this position along with your resume and salary requirements to:

immcouncilresearch@immcouncil.org

Resumes will be considered until position is filled.

The American Immigration Council is an equal opportunity employer.