

February 23, 2016
Senior Corporate Counsel

HULMAN & COMPANY
POSITION DESCRIPTION

POSITION TITLE: Senior Corporate Counsel

DEPARTMENT: Legal

REPORTS TO: Vice President and General Counsel

POSITION LOCATION: Indianapolis/Administration Building

FLSA STATUS: Exempt

SPECIFIC DUTIES:

Provide legal counsel to all companies within the Hulman & Company corporate structure, including the Indianapolis Motor Speedway, INDYCAR, Clabber Girl Corporation, and IMS Productions ("Hulman companies")

Prepare and negotiate contracts for the Hulman companies

Assist with the management and oversight of the Hulman companies' intellectual property portfolio

Provide counsel regarding risk management/insurance- related matters including structuring of appropriate insurance framework and insuring and indemnity contracts

Together with management, develop and implement appropriate policies and procedures in accordance with legal requirements and best practices for the organization

Understand and assist with the implementation of the goals and objectives of all companies, including strategic plans

As requested by the VP/GC, travel to and attend racing events, meetings and other functions in the U.S. and abroad as a representative of the Legal Department

Perform other related duties as required by the VP/GC

QUALIFICATIONS:

High integrity and confidentiality

Innovative thinker and self-starter with perseverance to lead working teams to achieve goals

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Ability to recognize a wide variety of legal issues presented by complex circumstances and, together with clients and outside counsel, develop practical solutions within the framework of the legal requirements and business needs

Ability to weather adversity with graciousness while attending to the longer term goals

Effective communication skills

Attention to detail and organization

Flexibility and adaptability to a considerable variety of work

Ability to develop and leverage strong relationships with internal clients and with outside legal counsel

Law degree and current license to practice in Indiana

Six to ten years' experience in general corporate work (prefer, but do not require, sports and entertainment law background) including contract negotiation and formation, corporate governance, and commercial transactions

Proficiency in the use of technology for performance of work, including without limitation production and editing of contracts using Microsoft Word, development of PowerPoint presentations, etc.

Appreciation for the tradition and legacy of the Hulman-George family businesses

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.