

## **University of La Verne**

Assistant Professor Center for Academic and Bar Readiness

### **Job Description Summary:**

This is a contract faculty position. This is not a tenure or tenure-track position. This position has a series of presumptively renewable contract of varying lengths. The person employed in this position will teach academic and bar readiness courses with the possibility of teaching doctrinal courses. This is a 12-month position.

### **Specific Duties:**

Job duties include designing and assisting with the law school's academic and bar readiness classes, workshops, and events; assisting the Asst. Dean and the Director of the Center for Academic and Bar Readiness in designing and implementing innovative academic and bar readiness programs and evaluating existing courses and programs; teaching workshops and/or classes related to law school and bar exam preparation; counseling and working with students in individual and small group sessions. Providing intensive support for graduates during the bar review period as they prepare for the bar exam. Additional duties include developing learning outcomes, exercises and assessments designed to help students develop into self-regulated learners

### **Minimum Qualifications:**

Juris Doctorate. Have taken and passed a bar examination in any U.S. jurisdiction. Good oral and written communication skills, strong analytical/critical thinking skills.

### **Preferred Qualifications:**

Admitted to practice law in the State of California. Teaching experience, working knowledge of Microsoft Word, Excel, Outlook, and Power Point.

Location: Ontario CA, College of Law

### **Special Instructions:**

To be considered for this position please visit our web site and apply on line at the following link:  
<http://apptrkr.com/738329>

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