



Legal Aid Society

NORTHEASTERN NEW YORK

*SERVING NORTHEASTERN NEW YORK with Offices in
Albany, Amsterdam, Canton, Plattsburgh and Saratoga Springs*

Ronald J. Kim
President

Lillian M. Moy
Executive Director

Peter D. Racette
Deputy Director

Wendy Wahlberg
Deputy Director

Managing Attorney

Legal Aid Society of Northeastern New York (LASNNY) has a positions available for a full time Managing Attorney in our Amsterdam office. LASNNY provides the full range of free civil legal services to low-income residents in Northeastern New York. The Managing Attorney will oversee the provision of high quality civil legal services to clients as specified below. In addition to the provision of high quality individual services, LASNNY is committed to fighting for justice to protect essential rights through targeted advocacy, community legal education, and collaborative work with legal and non-legal partners. The successful applicant will be committed to excellence, passionate about achieving justice, creative and zealous lawyers, strong administrators and supervisors and team players who enjoy leading and mentoring others. Prior management experience supervising staff is preferred; prior experience supervising the legal work of others is required.

Regional Managing Attorney Essential Duties and Responsibilities Oversee the day to day operations of the Amsterdam office: supervise the provision of a full range of civil legal services; supervises other Casehandlers in remote offices: lead strategic engagement with, and education of community members, groups and other stakeholders; work with executive management team and staff to plan and coordinate work of program; ensure timely adherence to program and case handling standards, funder requirements and the highest professional standards; guide the professional development of staff; and be available as a resource to all LASNNY staff and access to justice communities. **Reports to Deputy Director for Regional Offices. Responsible for supervising casehandlrd and support staff in Amsterdam and other Casehandlers remotely.**

Requirements:

- Member in good standing of the New York State Bar or eligible for admission on motion;
- Minimum of eight years of legal experience, including litigation;
- Demonstrated commitment to serving low-income persons with prior experience in legal services or similar program preferred;
- Excellent administrative skills;
- Expertise in at least one area of LASNNY's core practice areas: housing including Landlord Tenant and foreclosure; public benefits including SSD/SSI, domestic violence and domestic relations, consumer or elder'
- Excellent written and verbal communication skills;
- Prior legal work supervision is preferred:
- Bilingual (English/Spanish) preferred, and
- Car and clean NY driver's license.

Salary: \$80,000 plus depending upon experience, with excellent benefits.

Application Deadline: November 9, 2016



Main Office: 55 Colvin Avenue, Albany, New York 12206
(518) 462-6765 • (800) 462-2922 • Fax (518) 427-8352



Apply on line at www.lasnny.org or

- 1) Complete the [Application linked here](#), or the [mobile-friendly application linked here](#)
- 2) Complete the [Demographic Survey linked here](#)

No applications will be accepted without 2 writing samples, cover letter and resume.

We are Equal Opportunity/Affirmative Action Employer. Minorities, women, the elderly, LGBT persons and people with disabilities are strongly encouraged to apply.