



Legal Aid Society

NORTHEASTERN NEW YORK

*SERVING NORTHEASTERN NEW YORK with Offices in
Albany, Amsterdam, Canton, Plattsburgh and Saratoga Springs*

Ronald J. Kim
President

Lillian M. Moy
Executive Director

Peter D. Racette
Deputy Director

Wendy Wahlberg
Deputy Director

Managing Attorney

Legal Aid Society of Northeastern New York (LASNNY) has a position available for a full time Managing Attorney in our Albany office. LASNNY provides the full range of free civil legal services to low-income residents in Northeastern New York. The Managing Attorney will oversee the provision of high quality civil legal services to clients as specified below. In addition to the provision of high quality individual services, LASNNY is committed to fighting for justice to protect essential rights through targeted advocacy, community legal education, and collaborative work with legal and non-legal partners. The successful applicant will be committed to excellence, passionate about achieving justice, creative and zealous lawyers, strong administrators and supervisors and team players who enjoy leading and mentoring others. Prior management experience supervising staff and prior legal work supervising lawyers and law clerks preferred.

Managing Attorney Essential Duties and Responsibilities Oversee and supervise work of the foreclosure and consumer law attorneys in the Albany, Amsterdam, Saratoga Springs and Plattsburgh offices and work closely with the foreclosure attorney in the Canton office. Serve as a substantive law expert and coordinate program wide efforts in the areas of consumer and foreclosure law. Supervise the provision of a full range of consumer, foreclosure prevention and foreclosure related civil legal services including litigation, settlement conferences, administrative proceedings, advice, brief service, outreach and education; lead strategic engagement with, and education of community members, groups and other stakeholders; work with executive management team and staff to plan and coordinate work of program; ensure timely adherence to program and case handling standards, funder requirements and the highest professional standards; guide the professional development of staff; and be available as a resource to all LASNNY staff and access to justice communities. **Reports to Deputy Director for Strategic Operations.**

Requirements:

- Member in good standing of the New York State Bar or eligible for admission on motion;
- Minimum of eight years of legal experience, including litigation;
- Demonstrated commitment to serving low-income persons with prior experience in legal services or similar program preferred;
- Excellent administrative skills;
- Expertise in at least one area of LASNNY's core practice areas: housing including Landlord Tenant and foreclosure; public benefits including SSD/SSI, domestic violence and domestic relations, consumer or elder. Strong preference for prior foreclosure and/or consumer experience.
- Excellent written and verbal communication skills;



Main Office: 55 Colvin Avenue, Albany, New York 12206
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- Prior legal work supervision and management is preferred;
- Bilingual (English/Spanish) preferred, and
- Car and clean NY driver's license.

Salary: \$80,000 plus depending upon experience, with excellent benefits.

Application Deadline: November 9, 2016

Apply on line at www.lasnny.org or

- 1) Complete the [Application linked here](#), or the [mobile-friendly application linked here](#)
- 2) Complete the [Demographic Survey linked here](#)

No applications will be accepted without 2 writing samples, cover letter and resume.

We are Equal Opportunity/Affirmative Action Employer. Minorities, women, the elderly, LGBT persons and people with disabilities are strongly encouraged to apply.