

Marriott International, Inc., named by Fortune Magazine as one of the "100 Best companies to Work for in America", has an immediate opportunity for a Corporate Counsel position at its corporate headquarters.

### **Position Summary**

The attorney will be based in Marriott's worldwide corporate headquarters in Bethesda, Maryland and will report to the Vice President & Assistant General Counsel leading the Global Operations Services legal team. This team is part of the larger Americas Lodging and Global Services practice group that also includes the following legal teams: Americas Lodging; Brand, Marketing and Sales; and Intellectual Property.

Marriott International is a global lodging company with approximately 4,300 managed and franchised properties worldwide. The Global Operations Services team is responsible for providing legal support to the departments and disciplines that oversee the company's global lodging operations platforms and systems and Americas lodging services. Specific areas of responsibility for this group include: global quality, risk management, crisis management, safety and security, procurement, office leasing, retail, food and beverage, information technology, government affairs and social responsibility. This group also provides above-property legal support to Ritz-Carlton, Bulgari and EDITION brands and condominium association operations.

The Global Operations Services team works with various Marriott corporate departments and disciplines on a wide variety of system-wide issues and initiatives. The work of the attorneys on the team principally takes the form of providing commercial transactional support (such as negotiating, drafting and interpreting various types of agreements) and providing legal guidance on a variety of matters where knowledge of the hotel industry, Marriott's strategic objectives, and various hotel-related subject matter disciplines is expected.

### **Specific Job Summary and Expected Contributions**

The attorney in this position will initially focus on providing commercial transactional support including:

- Negotiating, drafting and interpreting relevant agreements and amendments relating to the disciplines supported by the Global Operations Services teams; and
- Providing legal support on particular contracts or specific issues as part of a broader team that provides general legal guidance to certain corporate departments or disciplines on various system-wide issues and initiatives.

As the attorney develops a better understanding of Marriott's overall business approach, the attorney will expand this focus to provide general legal guidance to particular corporate disciplines or departments and have responsibility within Marriott for certain legal subjects.

### **Candidate Profile**

- Excellent academic record with a law degree from a top U.S. law school
- Minimum of 6 years of legal experience in a law firm of national reputation, with a strong preference for experience with real estate or commercial law and transactions
- Active Bar membership
- Excellent drafting and negotiating skills
- Excellent written and oral communication skills
- Strong business ethics and personal integrity
- Ability to think strategically and provide leadership when needed

- Ability to work independently, take ownership of issues, and effectively resolve problems – needs to be a self-starter with a high degree of resourcefulness
- Ability to expeditiously identify and assess issues and provide legally sound recommendations consistent with good business practices and reason
- Strong interpersonal skills and ability to interact effectively, work diplomatically, and foster relationships with individuals at all levels
- Strong conflict management skills and ability to influence and achieve successful results without coercion and without damaging relationships – needs to have a highly collaborative style and attitude
- Solid organizational and time management skills
- Professional presence and approach
- Balanced judgment and poise under pressure
- Diligence, dependability, and strong work ethic
- Flexibility to adapt to changing priorities quickly and comfortably
- High energy, drive, and enthusiasm for work
- Ability to act independently to improve and increase skills and knowledge
- Flexibility for travel

Marriott offers competitive salaries and excellent benefits. For immediate consideration, please go to Marriott's resume posting site at <http://www.marriott.com/careers> and post your resume on our site. Please include the following ad code on your resume and in the field requested on our site to be considered for this job. Job # 160002JH EOE M/F/V/D