

## Job Announcement

### OLC Part-time Staff Attorney—Hillsboro Regional Office

**POSITION:** Oregon Law Center (OLC) seeks a part-time staff attorney to provide civil legal services to low-income clients. This is a grant-funded position. The project is scheduled to end May 31, 2017, but may be extended several months if the funder approves. Renewal funding is not expected. The position is based in Hillsboro.

**ABOUT US:** OLC is a legal services program committed to achieving justice for the low-income communities of Oregon by providing a full range of the highest quality civil legal services. OLC does not receive funding from the federal Legal Services Corporation. OLC operates ten offices, a state support unit, a legislative advocacy unit, and a statewide farmworker program. OLC works closely with Legal Aid Services of Oregon and other partners in Oregon's coordinated civil legal services delivery system.

OLC's Hillsboro Regional Office is staffed by nine attorneys, three paralegals, and four legal assistants; four staff members are part-time. Its main office is in Hillsboro, with smaller offices in St. Helens and McMinnville. Priorities are set according to client need. A significant percentage of the population eligible for services are Spanish-speakers. We seek to make a difference in clients' lives, and to help eliminate the barriers that cause poverty or reduce our clients' ability to escape from poverty.

**RESPONSIBILITIES:** The staff attorney will provide legal services to rural seniors whose primary language is not English. Duties include community outreach, travel to outlying counties, legal analysis and advice, and legal representation in forums including court and administrative hearings. Legal subject areas may include family law, housing, administrative law, employment law, consumer law, elder law, and long-term care facility issues.

#### **REQUIREMENTS:**

Fluency in spoken and written Spanish.

Admission to the Oregon Bar.

Demonstrated commitment to justice for low-income communities.

A high degree of initiative and ability to work both independently and collaboratively.

Strong interpersonal communication skills, sense of humor, and positive attitude.

Excellent written and verbal advocacy skills.

Between zero and five years of legal experience.

#### **PREFERENCES:**

Experience representing low-income clients, especially in non-English-speaking communities.

Personal experience with poverty, disability, or any other minority status or affiliation.

**SALARY/BENEFITS:** Salary depends on experience. Additional compensation for bilingual ability. Good benefits package.

**HOW TO APPLY:** Open until filled. To apply, submit your resume and letter of interest to Leslea Smith, Regional Director, Hillsboro Regional Office, [lsmith@oregonlawcenter.org](mailto:lsmith@oregonlawcenter.org).

**OLC is an equal opportunity employer committed to creating a healthy work environment for a diverse staff. Minority applicants are encouraged to apply.**