

## Job Announcement

### Oregon Law Center Part-time Staff Attorney—Hillsboro Regional Office

**POSITION:** Oregon Law Center (OLC) seeks a part-time staff attorney to provide civil legal services to low-income clients. The position is grant-funded, with funding expected to end May 31, 2017. The position is based in Hillsboro.

**ABOUT US:** OLC is a legal services program committed to achieving justice for the low-income communities of Oregon by providing a full range of the highest quality civil legal services. OLC does not receive funding from the federal Legal Services Corporation. OLC operates ten offices, a state support unit, a legislative advocacy unit, and a statewide farmworker program. OLC works closely with Legal Aid Services of Oregon and other partners in Oregon's coordinated civil legal services delivery system.

OLC's Hillsboro Regional Office comprises nine attorneys, three paralegals, and four legal assistants; four staff members are part-time. Its main office is in Hillsboro, with smaller offices in St. Helens and McMinnville. Priorities are set according to client need. Current priorities include family law, focused on domestic violence; housing, focused on fair housing and subsidized housing; administrative law; child support; employment law; consumer law; elder law; and long-term care facility issues. We seek to make a difference in clients' lives, and to help eliminate the barriers that cause poverty or reduce our clients' ability to escape from poverty.

**RESPONSIBILITIES:** The staff attorney will provide legal services to rural seniors whose primary language is not English. Duties include community outreach, travel to outlying counties, legal analysis and advice, and legal representation in forums including court and administrative hearings. The staff attorney will serve clients in Clatsop, Tillamook, Yamhill, Marion, Polk, and Lincoln Counties

#### **REQUIREMENTS:**

Admission to Oregon Bar.

0 - 3 years of legal experience.

Fluency in spoken and written Spanish.

Ability to work part-time (22.75 hours per week.)

Demonstrated commitment to justice for low-income communities.

A high degree of initiative and ability to independently manage a caseload.

Ability and willingness to work independently and in collaboration with managing attorney, outreach paralegal, and community partners.

Strong interpersonal communication skills, sense of humor, and positive attitude.

Excellent written and verbal advocacy skills.

Interest in thinking creatively about how to address our clients' legal issues.

#### **PREFERENCES:**

Experience representing low-income clients, especially non-English-speaking clients..

Personal experience with poverty, disability, and people from non-dominant cultures.

**SALARY/BENEFITS:** Salary depends on experience. Additional compensation for bilingual ability. Good benefits package.

**HOW TO APPLY:** Open until filled. To apply, submit your resume and letter of interest to Leslea Smith, Regional Director, Hillsboro Regional Office, [lsmith@oregonlawcenter.org](mailto:lsmith@oregonlawcenter.org).

**OLC is an equal opportunity employer committed to creating a healthy work environment for a diverse staff. Minority applicants are encouraged to apply.**