



The County of San Bernardino  
invites application for the position of

## Litigation Attorney\*

Job Number: 17-04105LIT-01

### SALARY

\$50.30 - \$69.37 Hourly    \$8,718.67 - \$12,024.13 Monthly    \$104,624.00 - \$144,289.60 Annually

**APPLY BY:** 06/23/17 05:00 PM

Applicants are encouraged to apply online: <http://www.sbcounty.gov/hr>

### THE POSITION

The **County Counsel's Office** is recruiting for a **Litigation Attorney\***

This opportunity offers **highly competitive benefits** which include:

#### **Retirement Benefits**

- Generous County Pension ([www.sbcera.org](http://www.sbcera.org))
- Vested after 5 years
- Eligible to participate in **401(k)** Defined Contribution Plan with County contribution of two (2) times employee contribution up to 8% of base salary
- Eligible to participate in **457(b)** Deferred Compensation Plan with County contribution of .5% times employee contribution up to .5% of base salary
- County contributes up to 2.75% of base salary to the Retirement Medical Trust Fund
- **Retirement Reciprocity** with CalPERS, CalSTRS, and 1937 Act plans

#### **Health benefits**

- Medical and dental insurance provided for employee and eligible dependents
- Medical and dental premium subsidies to offset the cost of insurance premium
- Employer paid vision coverage for employee and eligible dependents
- Eligible to participate in Flexible Spending Account with County match

#### **Paid time off**

- Vacation Leave up to four (4) weeks annually with **cash-out option**
- Administrative Leave 80 hours annually
- Sick Leave 12 days annually with **unlimited accrual**
- 14 Paid Holidays annually
- 16 hours Perfect Attendance Leave

#### **Miscellaneous Benefits**

- \$1,000 tuition reimbursement annually
- Health club membership up to \$324 annually
- Employer-paid term life insurance - \$50,000
- Variable group universal life insurance with County contribution of 25% of one (1) time annual base salary
- Long Term Disability 60% up to \$10,000 per month
- Short Term Disability 55% up to \$1,533 per week
- **Relocation assistance available**

**\*Official Title: Deputy County Counsel IV**

**County Counsel Deputies** practice in a variety of civil law areas and assignments which may include: eminent domain; public entity liability; environmental/land use; workers compensation; taxation; juvenile, guardianship and conservatorship; appeals; arbitration/mediation; contract; business; transactional; employment; civil rights; torts; personal injury; real estate and construction and administrative law proceedings.

Duties include drafting ordinances; preparing contracts; drafting, analyzing and interpreting legislation; researching and writing legal opinions; and advising boards, departments, special districts, school districts and commissions.

**Note:** The current vacancy is to provide legal services to County Departments with an emphasis on civil litigation in state and federal court; police practices; civil rights; personal injury; employment; dangerous condition of public property; public entity/employee immunities; defense of civil lawsuits including discovery; motion preparation; mediation; arbitration; trials and appeals. The position also includes advising on litigation questions and issues and presentation of some matters to the Board of Supervisors.

The resulting eligibility list may be used to fill vacancies in the County Counsel's Office as they may occur.

For more detailed information, refer to the [Deputy County Counsel IV](#) job description.

**CONDITIONS OF EMPLOYMENT**

Applicants must pass a background investigation, including fingerprinting, prior to appointment.

**MINIMUM REQUIREMENTS**

**Experience:** Four (4) years of civil litigation experience as an attorney.

**AND**

**License:** Active membership and in good standing with the State Bar of California.

**DESIRED QUALIFICATIONS**

Experience as an Attorney in the area of state and federal civil litigation as well as trial work as lead counsel is highly desirable for the immediate vacancy.

**SELECTION PROCESS**

There will be a **competitive evaluation** of qualifications based on the information provided in the Application and/or Resume and the Supplemental Questionnaire. You are encouraged to include detailed descriptions of your qualifying experience and skills, as only the most highly qualified applicants will be referred to the Department.

*The Human Resources Department reserves the right to modify the examination process in accordance with the Personnel Rules and accepted selection practices.*

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Applications may be obtained and filed online at: <http://www.sbcounty.gov/hr>  
(909) 387-8304 • TTY Users: 711  
157 West Fifth Street, 1st Floor, San Bernardino, CA 92415  
An Equal Employment Opportunity and ADA Compliant Employer

**Issue Date:** 6/10/17 SB