

Seattle University has an exciting, dynamic opportunity for a **Associate University Counsel** to join our community.

Under the direction of the Vice President and University Counsel, provides advice and guidance to the University's senior leaders, schools and colleges, and administrative areas pertaining to a comprehensive and sophisticated range of legal issues.

### **Essential Job Functions**

Key responsibilities will include providing legal counsel on matters including business and corporate transactions, employment law and labor relations, contracts and grants, liability and insurance matters, real estate transactions, laws pertaining to students, regulatory compliance, intellectual property, and general academic matters.

All lawyers in the Office of the University Counsel are expected to work collaboratively within the University community. They must manage a wide variety of complicated issues in a fast-paced higher education environment, exercise independent judgment and function effectively with internal and external audiences.

Juris Doctorate degree from an ABA-accredited law school plus six years relevant legal practice experience in a high-quality and professional environment or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

A member in good standing with the Washington State Bar, or have the ability to be admitted within twelve months of hire.

Superior written and oral communication and interpersonal skills.

Strong analytical and legal research skills.

Excellent academic and professional credentials.

Ability to translate complex problems into practical solutions.

High ethical standards and mature judgment. Strong aptitude for handling a variety of complex legal matters working independently and within a team environment.

Ability to function effectively in a fast-paced environment with multiple and changing priorities and objectives.

All candidates must show a demonstrated commitment to diversity and the university's mission, vision, and values.

All positions at Seattle University require a criminal history background check.

### **Preferred Qualifications**

The ideal candidate will possess one or more of the following:

- Prior in-house experience, particularly in higher education.
- Experience with litigation and/or dispute resolution.
- Significant experience with general business law and counseling.

- An understanding of Jesuit higher education.
- Exposure to one or more of the following substantive areas: experience in drafting and negotiating commercial contracts for a variety of general business transactions; corporate law; higher education law; employment and labor relations; intellectual property; regulatory compliance.

Apply Here: <http://www.Click2Apply.net/3cxbmp8byn>