

Senior Attorney – The Nature Conservancy - San Francisco, California
Job ID# 44688

The Nature Conservancy is seeking a senior attorney for our San Francisco office.

WORK WITH US

The Nature Conservancy is the leading conservation organization working to make a positive impact around the world in 69 countries, all 50 United States, and your backyard. Founded in 1951, the mission of The Nature Conservancy is to conserve the lands and waters on which all life depends. Visit www.nature.org/about-us to learn more.

The Nature Conservancy offers competitive compensation, 401k or savings-plan matching for eligible employees, excellent benefits, flexible work policies and a collaborative work environment. We also provide professional development opportunities and promote from within. As a result, you will find a culture that supports and inspires conservation achievement and personal development, both within the workplace and beyond.

POSITION SUMMARY

The Senior Attorney provides legal services on complex matters to advance Conservancy priorities and appropriately manage risk for assigned programs and internal clients.. Ensures that transactions and activities are legally sound and consistent with the Conservancy's mission, authority, policies and procedures. Clearly articulates complex legal concepts and options to assigned programs. Mitigates risk.

ESSENTIAL FUNCTIONS

The Senior Attorney provides legal review and negotiation of agreements and activities that may involve charitable fundraising, marketing, tax-exempt organization law, intellectual property, lobbying, ballot measures, government grants, entity formation and formalities, real estate (licenses, leases, conservation easements, purchases and sales), and service and procurement contracts. Advises on risks associated with transactions and legal compliance. May negotiate complex commercial transactions and have primary responsibility for particular substantive legal areas. Works as part of a team of attorneys, paralegals and support staff.

RESPONSIBILITIES & SCOPE

- Assists in structuring activities to most effectively achieve Conservancy goals.
- Reviews organizational documents and prepares and examines contracts which may involve government grants, leases, licenses, purchases, sales, insurance, and services.
- Influences decision-makers in assigned programs through strong communication skills.
- Manages outside counsel effectively.
- May supervise and/or provide guidance to less experienced attorneys and/or paralegals and other support staff.
- Performs special projects as requested by department management.
- Serves as the primary legal contact for various clients.

MINIMUM QUALIFICATIONS

- Juris Doctorate or equivalent and license to practice law in at least one jurisdiction.
- 5 years' relevant legal experience or at least 3 years' relevant legal experience coupled with assumption of significant responsibilities for a geographic area or subject matter expertise.

- Experience negotiating complex transactions and agreements.

PREFERRED QUALIFICATIONS

- In-house experience and/or law firm experience advising sophisticated clients and senior management to meet business objectives and develop practical solutions.
- Experience advising non-profit organizations in matters including fundraising, marketing and tax-exempt organization law.
- Experience in additional areas of practice, including intellectual property, entity formation and formalities, lobbying, ballot measures and real estate,
- Transactional law, including negotiating, drafting and reviewing agreements in a manner that manages legal risk and facilitates legal compliance.
- Experience developing, directing and managing multiple projects and implementing strategic program goals in a decentralized environment.
- Experience supervising staff such as paralegals and administrative staff.
- Excellent legal research and writing skills.
- Working knowledge of current trends in relevant discipline.
- Multi-lingual skills appreciated.
- Multi-cultural or cross-cultural experience preferred.

SALARY INFORMATION

Salary Range: \$115,000 - \$123,000

HOW TO APPLY

To apply, please visit www.nature.org/careers and search for job ID#**44688** in the keyword search. Submit resume and cover letter (required) using the upload buttons. All applications, resumes and cover letters must be submitted in The Nature Conservancy's system prior to 11:59 p.m. Eastern Time on October 26, 2016.

The Nature Conservancy is an Equal Opportunity Employer

Our commitment to diversity includes the recognition that our conservation mission is best advanced by the leadership and contributions of men and women of diverse backgrounds, beliefs and culture. Recruiting and mentoring staff to create an inclusive organization that reflects our global character is a priority and we encourage applicants from all cultures, races, colors, religions, sexes, national or regional origins, ages, disability status, sexual orientation, gender identity, military, protected veteran status or other status protected by law.

The successful applicant must meet the requirements of The Nature Conservancy's background screening process