



## U.S. Securities & Exchange Commission

### Vacancy Announcement

<b>Job Title</b>	Supervisory Program Specialist (Deputy Director-OMWI)
<b>Location</b>	Washington, DC
<b>Compensation</b>	\$145,902 to \$237,700 / Per Year
<b>Position Number</b>	16-DE-1619153-CMH
<b>Application Deadline</b>	May 5, 2016

#### Overview

The U.S. Securities and Exchange Commission (SEC) is looking for the best and brightest to join our team. Our mission is to protect investors, maintain fair, orderly, and efficient markets, and facilitate capital formation. A career with the SEC offers work that is exciting, challenging and rewarding. You can contribute to securities regulation and enforcement while making a positive difference for the American investing public.

#### Duties

- Provide leadership and guidance, along with the Director, for all the SEC's efforts to promote diversity and inclusion all levels of the agency's workforce, senior management and business operations.
- Assist the OMWI Director in developing, implementing and monitoring agency initiatives related to workforce diversity and workplace inclusion, including outreach and recruitment, diversity-related training, and performance measurement.
- Along with OMWI Director, develop, implement, and monitor initiatives to promote supplier diversity and the utilization of minority-owned and women-owned businesses in SEC's contracts; and ensure intended business results are achieved in a manner consistent with governing policies, regulations and statutes.
- Manage the activities the SEC is required to undertake to seek diversity in the workforce at all levels by implementing staff recruiting and retention efforts including, but not limited to recruiting at minority and women serving institutions, sponsoring job affairs, and establishing partnerships with organizations to help with developing a pipeline of diverse talent.
- Represent the SEC at meetings and conference with other government agencies and segments of private industry.
- Assist in overseeing the general operations of the office.
- Provide first-line supervision to OMWI staff.

#### Qualifications

- All qualification requirements must be met by the closing date of this announcement.
- Qualifying experience may be obtained in the private or public sector. Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience. Additional qualifications information can be found [here](#).

#### To Apply

To learn more about this employment opportunity, please visit <http://go.usa.gov/cubtW> and apply online at <https://sec.usajobs.gov/GetJob/ViewDetails/436858800/>. For assistance, please contact the Office of Minority and Women Inclusion at (202) 551-6046 or [omwi@sec.gov](mailto:omwi@sec.gov).

The SEC is an equal opportunity employer