



Levin College of Law  
Human Resources

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Classification Title: Program Director Of Intimate Partner Violence Assistance Clinic  
Job Number: 501356  
Work Type: Faculty Full-Time  
Location: University of Florida, Fredric G. Levin College of Law, Gainesville, Florida  
Department: 24090000 LW-CTR CHILDREN / FAMILIES

**Summary of Position Role/Responsibilities:**

A “first of its kind model,” the University of Florida Levin College of Law’s Intimate Partner Violence Assistance Clinic (IPVAC) provides indigent survivors of domestic, dating, sexual and stalking violence with legal representation, mental health/trauma counseling and victim advocacy/case management services. This collaboration between the Levin College of Law, UF College of Medicine, UF Health/Shands, Peaceful Paths Domestic Abuse Network and the Alachua County Sheriff’s Office creates a delivery system of holistic services available on site in hospitals, medical clinics and community settings. IPVAC pioneered a national model that advances trauma response best practices, policies and professional development in domestic violence programs and services.

In addition to direct client services, IPVAC provides intensive, multidisciplinary skills training to UF law students, graduate students in social work and undergraduates from the Center for Gender, Sexualities and Women’s Studies Research. Through this clinic, law students are able to participate in a wide variety of legal and interdisciplinary problem-solving activities that provide opportunities to master the skills necessary to be “practice ready” upon graduation. Law students provide legal counseling and representation in circuit civil injunction court and federal immigration matters such as U-visa and VAWA self-petitions. Students also provide advocacy in the areas of law that intersect domestic violence such as of criminal law, dependency, child support, paternity and dissolution. Law students are expected to appear in court at least one time during their term. Law students participate in the clinic as Certified Legal Interns (6 credits – 20 hours per week) or Advanced Certified Legal Interns (2-4 credits – hours vary with credits).

**Essential Duties and Responsibilities include the following:**

1. Plans and directs implementation and administration of the Intimate Partner Violence Assistance Clinic, which includes developing and supervising staff: a licensed clinical social worker, a victim advocate/case manager and a program assistant. Also oversees program assistant’s responsibilities as a Board of Immigration Appeals certified non-lawyer.
2. Develops and teaches a rigorous academic curriculum that includes relevant laws and procedures, legal skills (legal writing, deposition, direct, cross, etc.) trauma responsive representation, professional responsibility, intake procedures including danger assessments and safety planning, dynamics of domestic violence, theories of domestic violence from a feminist perspective, vicarious trauma, and cross cultural interviewing and counseling. Class meets 4 hours per week.
3. Selects cases/clients that reflect the needs of the community and the pedagogy of the clinic.
4. Supervises law students in all aspects of skill development and ethical client representation; specifically, planning, assigning and directing work; evaluating performance; addressing complaints and resolving problems. Additionally, oversees undergraduate interns from UF’s Center of Gender, Sexualities and Women’s Studies Research, and social work interns in community outreach projects such as offsite domestic violence screening locations at St. Francis Free Veterinarian clinic and the UF College of Medicine Mobile Outreach Clinic Bus.
5. Participates as core partner in the Alachua Domestic Violence Task Force, the High Risk Team, and Eight Judicial Circuit Domestic Violence Fatality Review Committee, as well as several State-wide committees.
6. Maintains close working relationships with local community partners such as Office of the State Attorney, Office of the Public Defender, Department of Children and Families, University of Florida Child Protection Team, Child Advocacy Center, law enforcement agencies, community victim advocates, Migrant Education, Rural Women’s Health Project, Gainesville and Alachua County Housing Authorities, and Three Rivers Legal Services (the local free legal services office).

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7. Maintains weekly contact with clinical partners UF Health and Peaceful Paths Domestic Abuse Network.
8. Works closely with other UFLaw clinical directors developing clinical-wide goals, managing work flow, planning student recruitment and registration, and supporting shared curriculum.
9. Oversees client management software and data collection systems.
10. Co-teaches 2-credit LAW 6930: Interviewing and Counseling for Clinics each term.
11. Lectures each Spring term at the UF College of Medicine course BMS 6814: Introduction to Clinical Medicine IV (8 credits).
12. Lectures each Fall at the UF College of Medicine, School of Physician Assistant Studies, PAS 5005: Behavioral and Community Medicine.
13. Teaches LAW6930: Domestic Violence (2 credits).
14. Guest lectures in a variety of law school courses including Immigration, Interviewing Counseling and Negotiation and Adoption.
15. Co-principal investigator on research project with College of Medicine: Assessing Adverse Childhood Experiences, Lethality Risk, and Resilience in Clients from the UFCOM Mobile Outreach Clinic and UFLAW Intimate Partner Violence Assistance Clinic. Responsible for data collection, data de-identification and storage.

**Qualifications:**

The candidate must have the ability to successfully interact with a variety of people of various socio-economic backgrounds and education levels. Excellent judgment, including sensitivity to client needs, cultural nuances and confidential information, as well as HIPAA protocols. Interest in serving low-income people and addressing interpersonal violence. Knowledge of complex trauma and the role it plays in clients' lives, choices, actions and reactions. Applicants should have strong management skills and the ability to supervise, instruct and mentor students. Applicant must be barred in Florida by the start date and have experience in intimate partner violence, trauma responsive care, immigration law, family law, criminal law and dependency. Bi-Lingual (Spanish) a plus.

Ability to work independently with minimal supervision and as part of an interprofessional team. Detail oriented. Flexible work attitude, ability to work effectively in a fast-paced environment with a small staff and frequent student turnover (due to semester long courses and graduation).

Minimum Education/Experience: Bachelor's and J.D. degree required. Applicants must have at least 5 years practice experience relevant to areas of law listed above, an outstanding record of professional achievement and a commitment to clinical teaching.

Computer Skills: Adept user of Internet, case management systems, e-mail and other office automation systems.

Will be expected to oversee case management and data collection system.

To apply for this position, visit [jobs.ufl.edu](http://jobs.ufl.edu). Job number for this vacancy is Requisition number 501356 and the deadline date to apply is March 1, 2017. If an accommodation due to a disability is needed to apply for this position, please call (352) 392-2HRS or the Florida Relay System at (800) 955-8771 (TDD).

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