



Senior Legal Editor, Public Sector Service / Municipal Law – Washington, D.C.

Job Description:

Practical Law is looking for a Municipal Law Senior Legal Editor to create new online content that will help local government lawyers practice more efficiently.

The central and most critical responsibility of this Senior Legal Editor position is to research, write, edit, publish and update on-line content for Practical Law's state and local government subscribers. Our content includes practice guidance notes, checklists, and standard forms, all of which are written in accordance with Practical Law's unique writing style.

Key Responsibilities:

The Senior Legal Editor will:

- Collaborate with the other editors on Practical Law's Public Sector Service to peer review, improve, and organize newly-written content, as well as plan for and organize future content needs and priorities;
- Coordinate and collaborate with other Practical Law editorial teams on content planning and creation, as well as on other Practical Law and Thomson Reuters initiatives;
- Establish and maintain relationships with municipal law practitioners (in government and private practice) who can contribute new content for Practical Law to publish;
- Write and edit content for Practical Law's companion print magazine, Practical Law - The Journal;
- Stay informed of current developments and issues of local government law and practice to ensure timely updates to existing content and the development of new content;
- Develop relationships with lawyers in local government and private practice to ensure that our content for government is topical and meets the needs of municipal law practitioners;
- Organize and/or conduct webinars on topics of interest for local government lawyers;
- Assist with sales demonstrations and marketing initiatives, as requested by the Director of the Public Sector Service; and
- Assist with other Thomson Reuters products in which Practical Law is foundational, as requested by the Director of the Public Sector Service.

Qualifications:

- Juris Doctor.
- At least six years' experience working as either: (1) a government lawyer on the state and/or local level, with a strong focus on the legal issues affecting cities, counties and/or other local government entities, or (2) a private practitioner specializing in municipal or government law and representing state and/or local governmental entities.
- Candidates must have strong practice experience in general municipal law matters, such as:
 - Powers and authorities of local government entities;
 - Drafting and interpreting ordinances;
 - Code enforcement;
 - Open meetings and public records laws;

- General contracts and procurement transactions;
- Advising government officials and entities.
- Candidates must also have experience in labor and employment matters that affect local government employers, such as:
 - Drafting employee handbooks, policies and procedures;
 - Advising a local government on compliance with state and federal employment statutes, such as Title VII, the Family Medical Leave Act, and the Americans with Disabilities Act.
 - Representing a local government in employment proceedings in court or administrative hearings.
- Ideal candidates will also have strong expertise in one or more of the following substantive areas:
 - Section 1983 and other matters of government liability;
 - Zoning, land use and permitting;
 - Municipal finance (ideally with exposure to the issuance of municipal bonds);
 - Business and economic development;
 - Public works and utilities (including solid waste, traffic engineering, public infrastructure projects);
 - Environmental law;
 - Public transportation systems and aviation;
 - Public safety (e.g., law enforcement, corrections, EMS, emergency management);
 - Federal Constitutional law.
- A sophisticated understanding of the needs and priorities of lawyers who advise state and/or local governmental entities.
- Enthusiasm and ambition, with a sincere desire to improve the efficiency of legal services.
- The ability to work seamlessly and selflessly with others.
- It is critical that candidates have a real passion for writing and very strong writing and editing skills, including:
 - Very close attention to detail;
 - Excellent command of grammar, punctuation, and plain English; and
 - The ability to write about complex legal issues clearly and simply.

Candidates selected for a second interview will be required to submit a writing sample.

The preferred location for this position is the Washington, DC area; however, we will consider candidates in other U.S.-based locations working on a remote basis from a home office.

To apply, visit [\[http://adtrk.tw/1744o\]](http://adtrk.tw/1744o).

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