

Harvard University

22-Dec-2017

Clinical Instructor - Harvard Legal Aid Bureau

Harvard Law School

44538BR

Duties & Responsibilities

The Harvard Legal Aid Bureau (the "Bureau"), a curricular law clinic of Harvard Law School, is seeking a Clinical Instructor ("CI") to supervise law students in their representation of low-income clients in family law and other civil cases.

The Legal Aid Bureau was founded by Harvard law students in 1913 and remains student-run. Our mission is to provide free representation to low-income and marginalized communities in the Greater Boston area and to do so in a way that responds to the systemic racial, social, and economic inequalities that are the causes and consequences of poverty. The 50 students who win membership in the Bureau devote more than 20 hours a week throughout their second and third years of law school to representing clients in civil cases, appeals, and policy initiatives. Students also run the organization, setting policy, allocating resources among eligible clients, and managing the office on a day-to-day basis. With a staff of 8 Clinical Instructors, two administrators, and a social worker, the Bureau trains its student attorneys to advocate vigorously for their clients, create enduring community partnerships, and become socially conscious leaders.

During the academic year, the Clinical Instructor will supervise and assess the practice work of approximately 8 Harvard Law School students, meeting regularly with students to discuss case strategy and relationships; reviewing and editing students' written work; accompanying students to court and administrative hearings; and providing regular feedback, both written and oral, on their performance. The CI will meet regularly with other teaching staff to share information and strategies and will be expected to collaborate on and participate in office-wide initiatives, including orientation, trainings, and retreats. The CI will also be responsible for identifying, developing, and sustaining productive community partnerships and will be encouraged to engage with students in community lawyering and policy advocacy projects. Harvard Law School's large and diverse clinical legal education program will provide additional opportunities for connection and collaboration.

During the summer recess, the Bureau operates a summer program in which CIs supervise students from other law schools. During periods of transition between the academic year and summer programs, CIs are responsible for direct case handling, including communication with clients, motions and trials. Vacations are scheduled around the requirement of maintaining effective case coverage. In addition, presence on campus during key trainings and transitions is expected, and evening and weekend hours are periodically required to meet client or outreach

needs.

Basic Qualifications

J.D. and minimum five years of relevant legal practice experience. Admission to Massachusetts Bar, or eligibility to practice and supervise students under S.J.C. Rule 3:04 while pursuing admission. Teaching or mentoring experience required. Experience in family law, wage and hour, government benefits, or immigration (including SIJS), or other significant civil legal aid experience required.

Additional Qualifications

Strong candidates will be able to demonstrate a sincere interest in clinical legal education, a willingness to work with patience and flexibility within a student-run law clinic, and a commitment to pursuing excellence in both teaching and practice. Experience in family law is preferred, though candidates with experience in one of the Bureau's other practice areas, or with other significant civil legal aid experience, will be considered so long as they can demonstrate a willingness to learn and supervise students in family law cases. Proficiency in a language other than English that is commonly spoken in the Bureau's client communities, and experience working with low-income clients, are desirable.

The Bureau is a training ground for leaders in social justice and the legal profession. We have a diverse student membership and a racial justice mission. Candidates of color and candidates whose life experiences make them particularly able to relate to and teach the Bureau's students and represent its clients effectively are strongly encouraged to apply.

Additional Information

This a term appointment currently expected to extend for three years with possibility of renewal based on performance and organizational needs and budget.

All offers to be made by HLS Human Resources.

Job Function

Faculty & Student Services

Sub Unit

Location

USA - MA - Cambridge

Department

Harvard Legal Aid Bureau

Time Status

Full-time

Union

00 - Non Union, Exempt or Temporary

Salary Grade

058

Pre-Employment Screening

Criminal, Education, Identity, License/Cert.

EEO Statement

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation or any other characteristic protected by law.

Apply Here: <http://www.Click2Apply.net/j4v6n8smqc6k3wx8>

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