



U.S. Securities & Exchange Commission Vacancy Announcement

Job Title	Chief Litigation Counsel, Division of Enforcement
Location	Washington, DC
Compensation	\$183,618 to \$243,396 / Per Year
Series & Grade	SO-0905-01/01
Position Number	17-EX-1870768-KA
Application Deadline	December 28, 2016

Overview

The U.S. Securities and Exchange Commission (SEC) is looking for the best and brightest to join our team. Our mission is to protect investors, maintain fair, orderly, and efficient markets, and facilitate capital formation. A career with the SEC offers work that is exciting, challenging and rewarding. You can contribute to securities regulation and enforcement while making a positive difference for the American investing public.

Duties

- Supervising and directing the Division of Enforcement's litigation program conducted by attorneys who are under the direct supervision of the Chief Litigation Counsel.
- Supervising and coordinating all cases in litigation in Headquarters and regional offices of the Commission, to include the activities of all trial attorneys nationwide.
- Establishing and monitoring standards of quality control for the preparation of legal papers and documents used in administrative and court proceedings.
- Working closely with the Division Director, Deputy Director and other senior personnel on matters in investigation that may or may not result in actual litigation.
- Supervising and managing a staff comprised of attorneys and clerical support to ensure that manpower and resources are being utilized in the most effective manner.
- Supervising the Division's collections efforts in federal district courts nationwide.
- Participating and giving advice to appellate attorneys in the Office of General Counsel in the preparation of briefs to be filed in U.S. Circuit Courts of Appeal resulting from the appeal of enforcement cases decided in the U.S. District Courts.

Qualifications

- All qualification requirements must be met by the closing date of this announcement.
- J.D. or LL.B. degree and active membership of the bar in good standing in any state, territory of the United States, the District of Columbia, or the commonwealth of Puerto Rico. (Note: proof of bar membership will be required before entry on duty.)
- Applicant must have four year(s) of post J.D. work experience as a practicing attorney, three year(s) of which includes: applying knowledge of Federal securities laws, conducting securities investigations and enforcement activities under the Federal Securities Act relating to the anti-fraud, anti-manipulative, and other provisions of the Acts. Experience must have been obtained in either the public or the private sector. Additional qualifications information can be found [here](#).

To Apply

To learn more about this employment opportunity and/or to apply online, please visit <http://go.usa.gov/x8eYH>. For assistance, please contact the Office of Minority and Women Inclusion at (202) 551-6046 or omwi@sec.gov.

The SEC is an equal opportunity employer