



U.S. Securities & Exchange Commission Vacancy Announcement

Job Title	General Attorney, Division of Enforcement
Location	Denver, CO
Compensation	\$103,409 to \$195,266 / Per Year
Series & Grade	SK-0905-13/14
Position Number	17-EX-1827009-MJB
Application Deadline	November 2, 2016

Overview

The U.S. Securities and Exchange Commission (SEC) is looking for the best and brightest to join our team. Our mission is to protect investors, maintain fair, orderly, and efficient markets, and facilitate capital formation. A career with the SEC offers work that is exciting, challenging and rewarding. You can contribute to securities regulation and enforcement while making a positive difference for the American investing public.

Duties

- Provides legal support for a range of issues related to the assigned segment of the securities market.
- Prepares memoranda and other documents relative to procedural policy or legal issues related to investigations, court or legal counsel inquiries, and impacted parties' questions.
- Provides assistance to senior attorneys drafting and analyzing legislative proposals and developments affecting SEC's enforcement program; provides technical support to senior attorneys on legal issues involved in hearings and responses to Congressional requests.
- Conducts fact finding investigations through a variety of means including taking testimony, interviewing or deposing witnesses, and obtaining and analyzing document productions.
- Provides litigation support by working closely with trial attorneys and drafting pleadings, motions and briefs, conducting discovery, assisting with trial preparation, appearing in federal court and in administrative proceedings, and conducting legal research.

Qualifications

- All qualification requirements must be met by the closing date of this announcement.
- J.D. or LL.B. degree.
- Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience. Additional qualifications information can be found [here](#).

To Apply

To learn more about this employment opportunity and/or to apply online, please visit <http://go.usa.gov/xkd6s>. For assistance, please contact the Office of Minority and Women Inclusion at (202) 551-6046 or omwi@sec.gov.

The SEC is an equal opportunity employer